

NIQ No. IISERBPR/IWD/NIQ/2024-25/32

Date: 19-03-2025

NOTICE INVITING QUOTATION

Indian Institute of Science Education and Research (IISER), Berhampur, is an autonomous Institute established under Ministry of Education, Government of India. Quotations are invited from prospective bidders for the work **“Hiring of services for Shifting of Hostel Furniture’s and Guest House Furniture from Giri Road Boys Hostel and Riverdale Guest House to IISER Berhampur Permanent Campus”**. All prospective suppliers are requested to submit their quotations on or before the end date/time of submission in the following ways:

- By speed post to reach the specified address / drop the sealed quotation in tender box kept at the Security Desk of Institute (Transit Campus).
- By email to eeiwd@iiserbpr.ac.in The scanned soft copy (pdf) of the quotation should be password protected. The password will be obtained from the suppliers at the specified time of opening of NIQ. The unprotected soft copy of quotation may be rejected.

The sealed envelope should be duly super-scribed OR the subject of email providing soft copy of the quotation should be as follows **“Hiring of services for Shifting of Hostel Furniture’s and Guest House Furniture from Giri Road Boys Hostel and Riverdale Guest House to IISER Berhampur Permanent Campus”** vide NIQ No. IISERBPR/IWD/NIQ/2024-25/32 dated 19-03-2025.

NIQ No.	IISERBPR/IWD/NIQ/2024-25/
NIQ Date:	19-03-2025
Brief Description of the service	“Hiring of services for Shifting of Hostel Furniture’s and Guest House Furniture from Giri Road boys Hostel and Riverdale Guest House to IISER Berhampur Permanent Campus”
Quantity	As per Annexure-02
Date of Completion	Three (03) Days from the day of W.O
Estimated Value	₹1,96,875/-
NIQ Submission End Date & Time of submission	24-03-2025 & 03:00 PM
NIQ Opening Date, Time & Venue	24-03-2025 & 03:30 PM (IWD Office)
Service Provision location	IISER Berhampur (Permanent campus)
Payment Terms.	100 % after successful supply
Address for submission of NIQ:	The Sr. Executive Engineer, IWD IISER Berhampur, Permanent Campus, At/Po Laudigaon Berhampur - 760003
Award of Contract:	The bidder who quotes the Lowest amount shall be awarded the contract/order.
Warranty (Onsite)	Not applicable
For technical Clarifications please contact:	Sri. Sanjay Majhi Email - sanjay.majhi@iiserbpr.ac.in
NIQ Inviting Authority:	The Sr. Executive Engineer, IWD For and on behalf of the Director, IISER Berhampur Tel. No.0680 2227-729/30

Terms and Conditions

1. The Bidder should have valid GST registration no. of concerned Govt. Authorities
2. The rates shall be inclusive of all taxes, transportation, labour & any other charges/arrangement of electricity/water etc. and apply to all heights; floors, leads and nothing extra shall be paid.
3. The payment shall be made after successful service.
4. The Contractor / Bidder / Party have to submit GST invoice.
5. The department can terminate the order at any time without any notice.
6. Statutory recoveries/deduction such as TDS on income Tax and GST TDS as applicable shall be made from the Payments/bills.
7. Timely delivery is essence of the NIQ and hence service has to be completed in time bound manner, any delay will attract liquidated damages of 10% of the contract value.
8. In case of rain or any other unforeseen situation the work/order can be cancelled.
9. The work shall be completed within Three (03) days from the date of awarding the Work order.
10. The contractor shall take all the necessary precautions to ensure safe transportation of Items from the mentioned places to IISER Berhampur Permanent Campus.
11. All necessary Road permits/Entry permits needs to be borne by the Contractor / Bidder / Party
12. Bidders can visit the site prior participating.

Annexure-01

Financial Bid

Ref: IISER Berhampur, NIQ No. _____ Dt. _____

Name of the Firm: _____

Name of Proprietor _____

Address _____

Quotation No. _____ Dt. _____

Mob No. _____ E-Mail: _____

GSTN. _____

PAN No. _____

Name of the work: Hiring of services for Shifting of Hostel Furniture's and Guest House Furniture from Giri Road boys Hostel and Riverdale Guest House to IISER Berhampur Permanent Campus					
Sr.No	Description of Item	UoM	Qty	Unit Rate (Incl GST) (INR)	Amount (INR) (Incl GST)
1	Shifting, Loading and Unloading of Beds, Almirah, Table & Chairs. etc from Giri Road Boys Hostel & Riverdale Guest house to IISER Permanent Campus using Eicher 14 feet vehicle and required manpower	Trip	12		
2	Packing, Loading, Unloading of Electronic items like Fridge, TV, Washing Machine etc. From Riverdale Guest House to IISER Permanent Campus Preferred Tata Ace vehicle	Trip	2		
Total Amount					₹

- a. All above services are for IISER Berhampur Permanent Campus:
- b. GST will be applicable on service charge as per govt norms.
- c. 100% Payment after successful service, within 30 days of submission of valid bills/invoices.
- d. Validity of quotation: 30 days

Bidder Bank Account Details:

Name of A/c Holder _____

Bank Name _____ A/c No. _____

IFSC _____

Certified that I Hereby accepted all terms and conditions of NIQ under reference.

Seal of the firm _____ Signature _____

Annexure-02**INVENTORY LIST OF GIRI ROAD BOYS HOSTEL**

Sr. No	Description Of Item	Unit	Quantity
1	Bed	Nos	90
2	Study table	Nos	105
3	Chair	Nos	108
4	Almirah	Nos	86
5	Fan	Nos	85
6	Light	Nos	74
7	Aqua Guard	Nos	13
8	Washing Machine	Nos	4
9	TV	Nos	1
10	Geyser	Nos	15
11	Sanitizer Stand	Nos	1
12	Bread Toaster	Nos	2
13	Fly Catcher	Nos	2
14	TT Table	Nos	1
15	Mirror	Nos	9
16	Inverter	Nos	3
17	Stool	Nos	1
18	Scrap Item	LOT	Several

INVENTORY LIST OF GUESTS HOUSE			
Sr. No	Description Of Item	Unit	Quantity
	Room No 301 (Riverdale)		
1	Wooden Bed	Nos	4
2	Mattress	Nos	4
3	LED TV	Nos	1
4	Sofa	Nos	1
5	Refrigerator	Nos	1
6	Aqua guard Water Purifier	Nos	1
7	OVEN	Nos	1
8	Rice cooker	Nos	1
9	Gas Burner	Nos	1
10	AC	Nos	2
11	Geyser	Nos	2
12	Steel Almirah	Nos	2
13	Table	Nos	2
14	Chair	Nos	5
15	Dining Table	Nos	1
16	Guest House Store Room Items	Lot	1
	Room No 305 (Riverdale)		
Sr. No	Description Of Item	Unit	Quantity
1	Wooden Bed	Nos	4
2	Mattress	Nos	4
3	Sofa	Nos	1
4	Table	Nos	2
5	Chair	Nos	4
6	Centre Table	Nos	1
7	Table	Nos	1
8	LED TV	Nos	1
9	Refrigerator	Nos	1
10	AC	Nos	2

11	Geyser	Nos	2
12	Aqua guard Water Purifier	Nos	1
13	Shoe Stand	Nos	1
14	Almirah	Nos	2
15	Guest House Store Room Items	Lot	1
	Room No 306 (Riverdale)		
Sr. No	Description Of Item	Unit	Quantity
1	Wooden Bed	Nos	7
2	Table	Nos	3
3	Centre Table	Nos	3
4	Almirah	Nos	4
5	Sofa	Nos	2
6	AC	Nos	3
7	Bed Side Table	Nos	1
8	Mattress	Nos	6
9	Refrigerator	Nos	1
10	LED TV	Nos	1
11	OVEN	Nos	1
12	Water Purifier	Nos	2
13	Plastic Chair	Nos	13
14	Shoe Stand	Nos	1
15	Washing Machine	Nos	1
16	Gas Burner	Nos	3
17	Induction Cooker	Nos	2
18	Round Dinning Table	Nos	2
19	Rice Cooker	Nos	1
20	Mixer Grinder	Nos	2
21	Geyser	Nos	2
22	Guest House Store Room Items	Lot	1
	Room No 101 (Ananya Aangan)		
Sr. No	Description Of Item	Unit	Quantity
1	Wooden Bed	Nos	3
2	AC	Nos	3
3	Mattress	Nos	3
4	Dining Table	Nos	1
5	Dinning Chair	Nos	4

6	Table	Nos	2
7	Almirah	Nos	4
8	Sofa	Nos	4
9	Aqua guard Water Purifier	Nos	1
10	Shoe Stand	Nos	1
11	Stabilizer/ UPS Battery	Nos	1
12	Guest House Store Room Items	Lot	1